

Update Payline Payroll Setup

How to Uninstall & Reinstall Payline Payroll

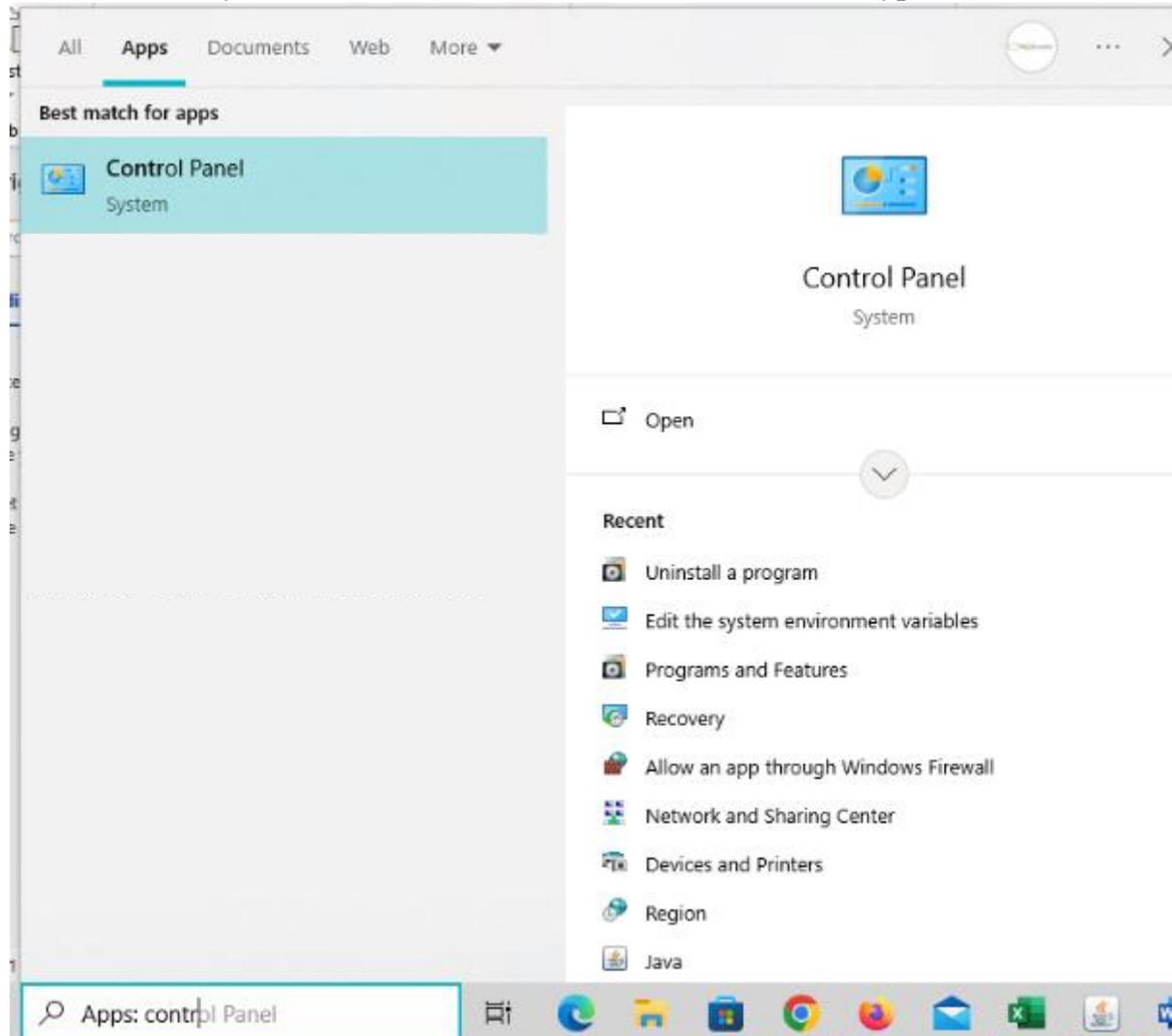
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1 Removing the Previous Version of Payline

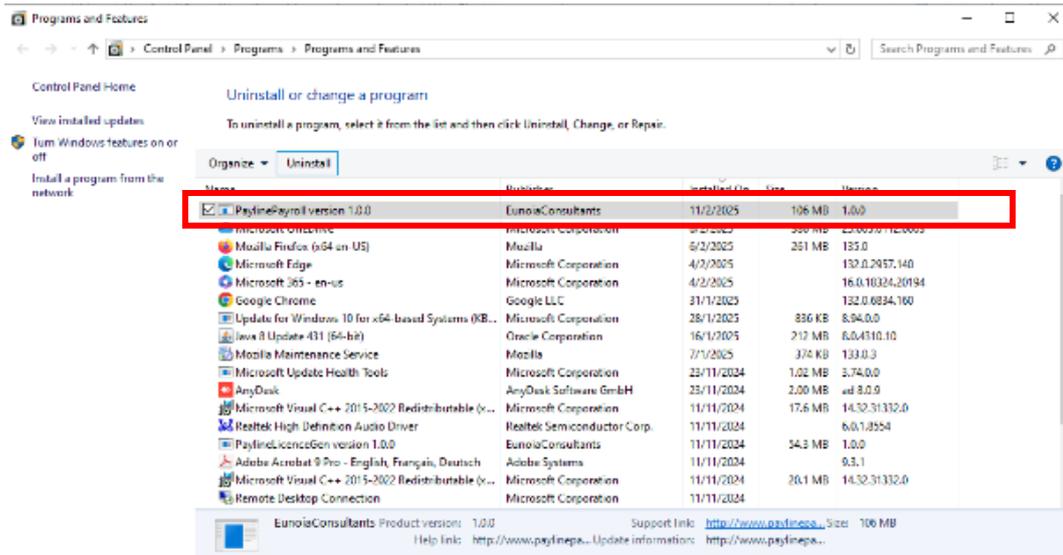
❖ The below steps are followed to update the current version of Payline Payroll setup

1.1 To access your Control Panel, click on the Start menu and type "Control Panel".

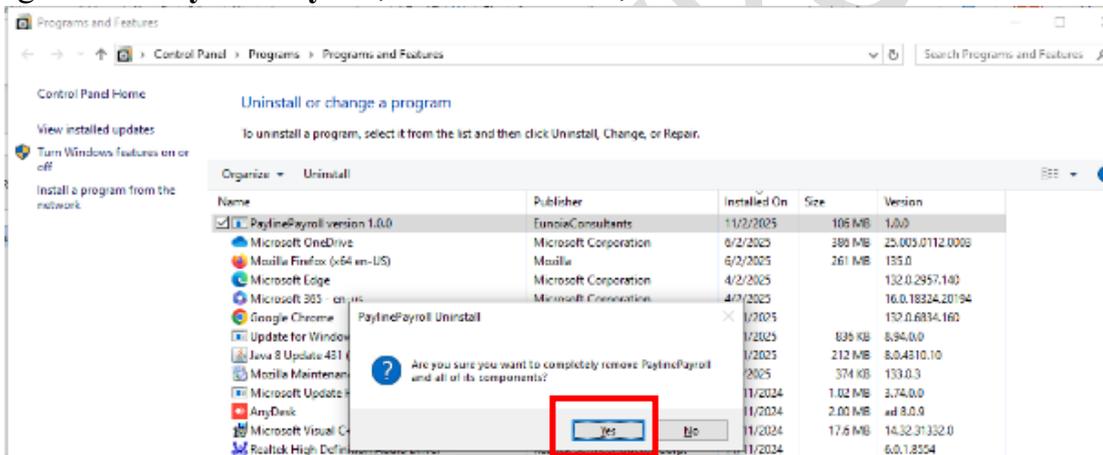


1.2 Open "Programs and Features"

- Go to *Control Panel > Programs > Uninstall a Program*.



1.3 Right-click **Payline Payroll**, select **Uninstall**, and click **Yes** to confirm.



❖ After completion of the uninstallation processes you will be ready to install the new version.

2 How to Install Payline Payroll

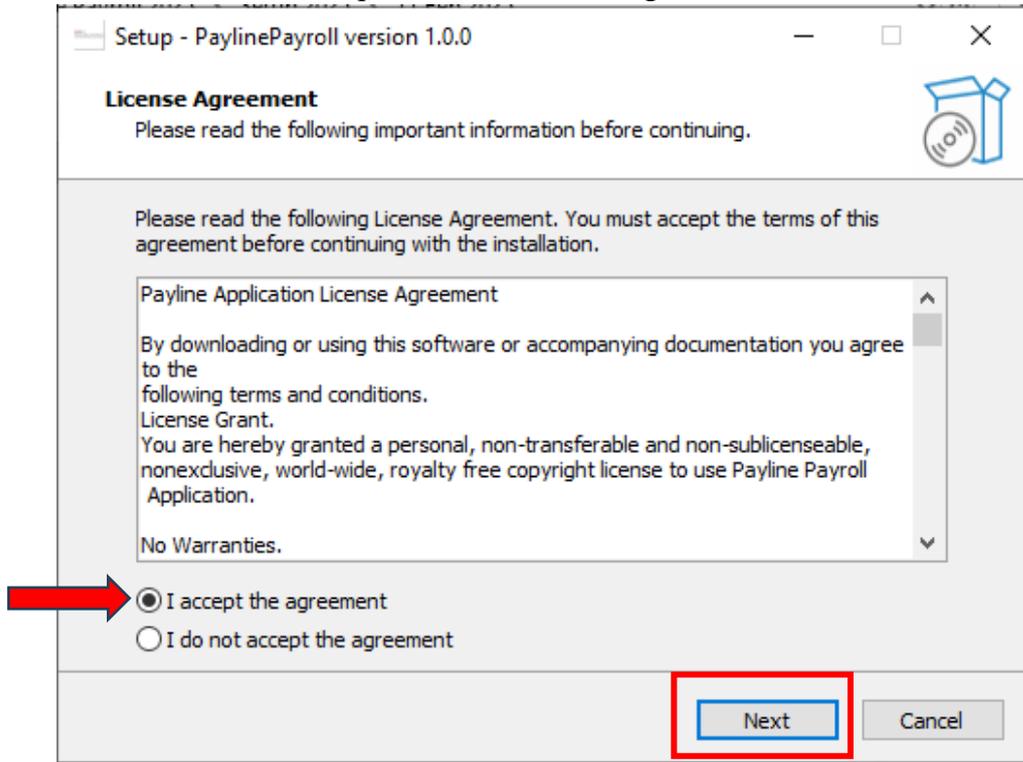
Payline payroll comes with a windows installer to make it easy to install on to the windows machines. One you have obtained the PaylinePayroll Setup.exe you are ready for setup

2.1 Download new setup file

❖ Download the new setup file titled **PaylinePayrollSetup.exe** [Click to Download](#) on to your machine.

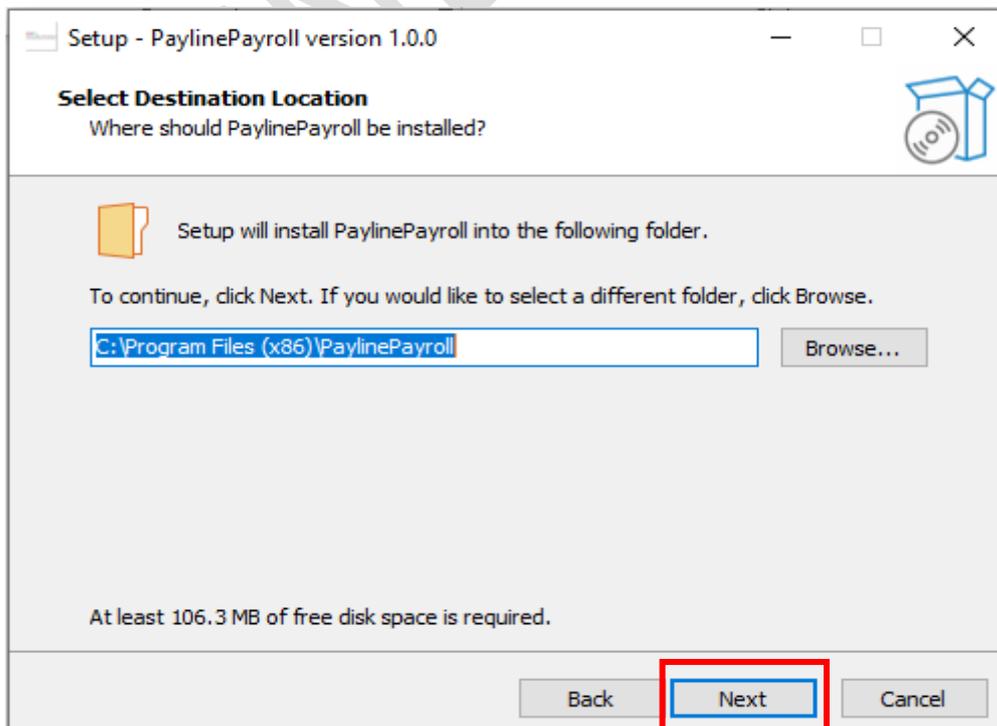
2.2 Start installation of setup

2.2.1 Double click on the set up file to start is running



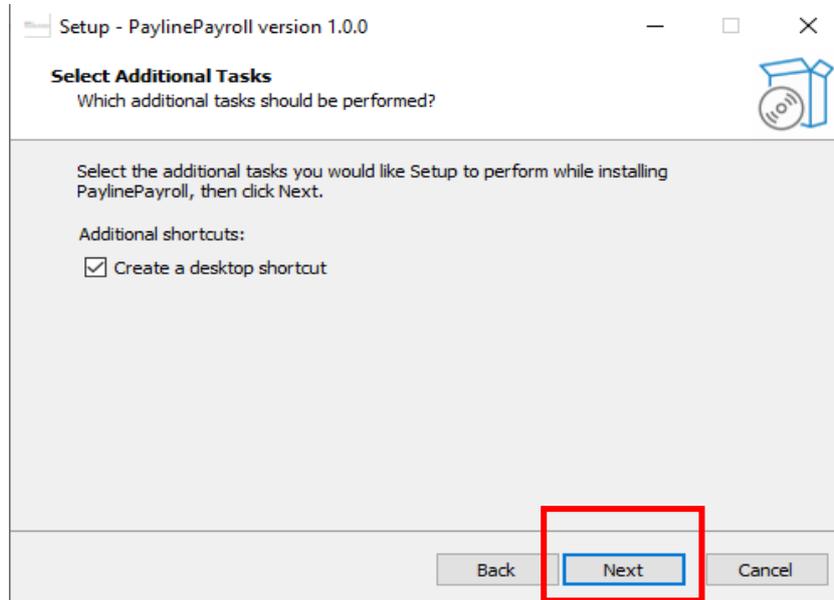
2.2.2 Select “I accept the agreement” and make sure you are setting up the version of the system for example version 1.0.0 Click **Next** button

2.2.3 Click Next on the Select Destination Location

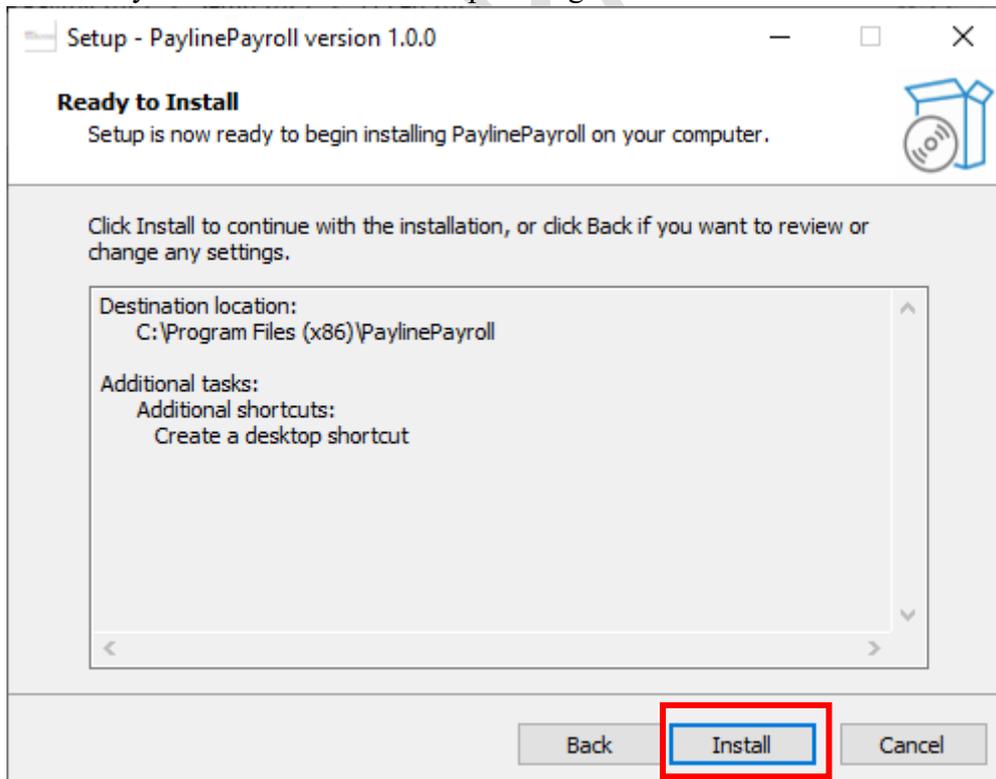


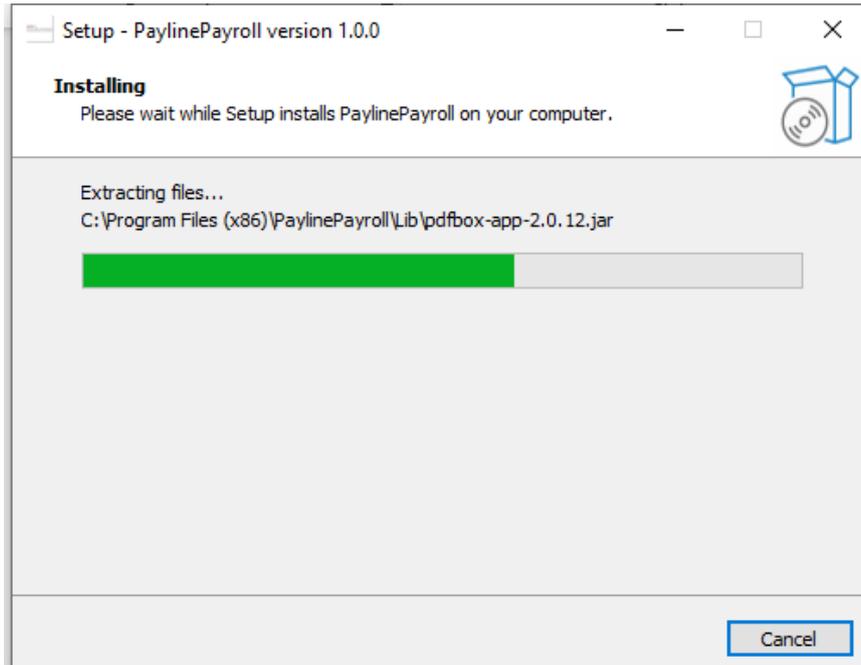
2.2.4 Select for additional tasks the option “Create Desktop shortcut”

- ❖ This will install the desktop shortcut to make it easier for people to access the system

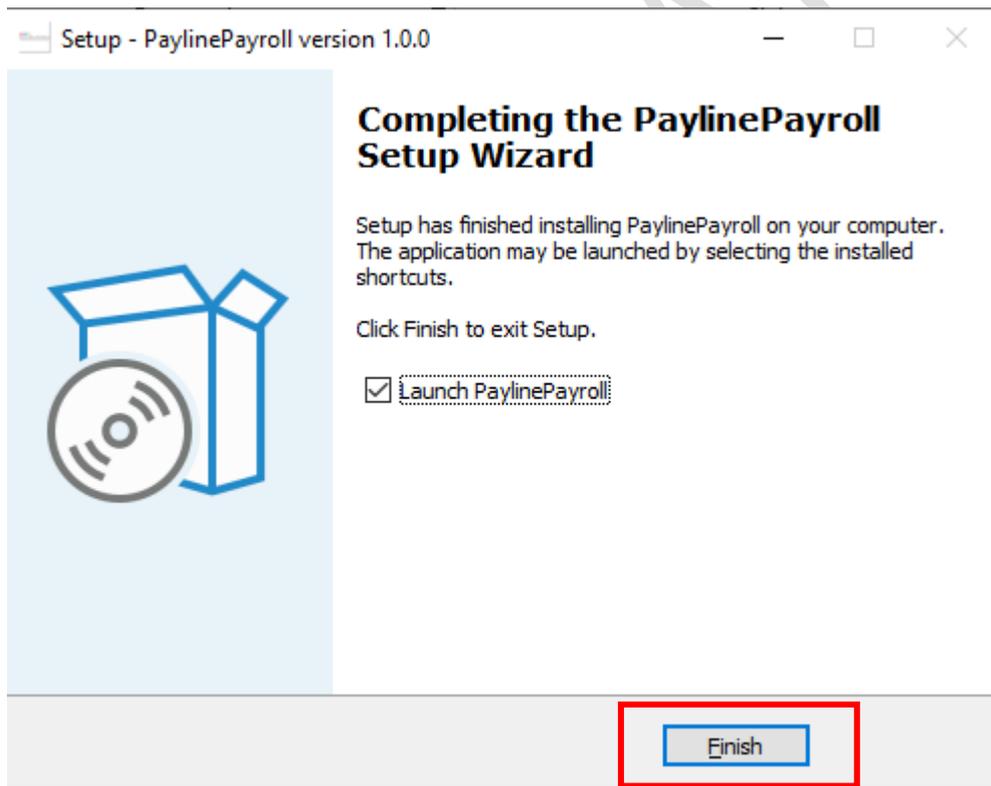


2.2.5 Click ready to install for the next steps to begin of installation





2.2.6 Finish installation



- ❖ Once completed click finish. After completing the steps you are ready to login with your password.